

Ashburnham Municipal Light Board  
Conference Room 24 Williams Rd.  
Ashburnham, MA 01430

Meeting Minutes

February 23, 2016

Commissioners: Richard Ahlin, Chairman  
Mark Carlisle, Vice Chairman  
Sarah Davis, Clerk

AMLP Manager: Michael Rivers

Others in attendance: Anne Olivari, Jeremy Holmes and Jeffrey Schrecke.

Meeting was called to order by Ahlin at 6:30 pm with a roll call vote. Ahlin aye, Carlisle aye and Davis aye. Ahlin announced all meetings are subject to video and audio recording.

Approval of the agenda with additions of metering and inventory updates as requested by Ahlin. Rivers informed Board there was no reason for an Executive Session. Carlisle made the motion to accept Agenda with additions. Seconded by Davis. The vote was unanimous.

Manager's reports and updates:

- a. Rivers reminded the Commissioners that the warrants would be in the front office this weekend for their review and signatures.
- b. Solar work on the AMLP office array has been completed, system tripped again. Schrecke informed Board that there was a fuse that needed to be replaced. Rivers stated they were doing a return visit for free.
- c. Rivers stated the Town Report was done, basically the same format with more pictures.
- d. Work was done for Google search to make the site easier for customers to find us. This is a separate site from our web site.
- e. LED lighting at Overlook is done. Positive feedback has been received. Carlisle wanted a review of the costs associated with the project. Spent was \$19401.00 for parts and labor. School should see a savings of \$5600.00 a year.
- f. Rivers wants a LED conversion for 24 Williams Rd. under this same grant. Want to change out the garage lights. Carlisle asked for a review on the balance of the grant and what the projects at Town Hall, Library and schools cost.
- g. Commissioners were invited to attend the GO program at the Public Safety building on Thursday that was being presented to the Commercial and Industrial customers.
- h. Rivers informed the Board of the accident he was in on Willard Rd., and the damage to the vehicle. Board discussed and agreed on paying the deductible rather than collecting from property owner. Insurance company has been notified and several changes should be looked at as far as making sure Town has the correct coverage on the Light Dept. vehicles. There was a mention of replacement values.

- i. National Grid billing for substation interconnection is vague on how the amount was estimated. Until Grid responds the bill is not being paid.
- j. Route 101 intersection relocation of pole and wires was brought up. Rivers has requested a price from Brackett as to the estimated job cost. Does AMLP want to do it for free? It is to move one pole the distance of four feet. Rivers said he should have the cost from Brackett by the end of the week and would let the Board know at the March meeting.
- k. Next Thursday March 3, 2016 members of MMWEC are to come and present the power portfolio. Board requested that Rivers have them attend a future meeting to present to the entire Board after the audit is complete and before year end budgeting.
- l. Energy efficiency upgrades include sealing the windows with silicone and planning to change out the garage lights.

Manager expenses: Presented were the receipts for cell phone, paper towels, gate openers and mileage reimbursement.

Metering: AMI vendor met with Rivers. More bid results are in from other municipals.

Inventory: Is not finished, Rivers stated he is waiting for NDS. Discussion centered around if AMLP wanted to continue with NDS on this or change to Quick books or Peach tree program for inventory. Decision was made to go to another source for the inventory , Carlisle stated he is familiar with Quick books and volunteered to help set up program.

Rivers mentioned that MMWEC should have final year end numbers and documents shortly for our audit.

Terms and conditions were discussed. They are a project in process, they need to be updated over the next few years to cover the AMI opt out, remote disconnections. Rivers asked that the Board accept them and review again in six months.

Williams Road land purchase. The property will be on the floor for Town meeting as the Town will be "taking the land by agreement" and selling to AMLP. This land will give us an option for a location for future storage. Rivers has contacted seven surveyors and received three quotes. Land cost is \$108k for 17 acres. This purchase will be funded thru MMWEC with other items at the end of the year.

Carlisle asked about the solar projects in Westminster. Rivers said they promised to share information but there was no commitment to reconstitute the load.

New Business: A discussion about the Berkshire voting representatives was held. Rivers would be the primary, order would then be Ahlin, Carlisle and Davis. Motion to update the alternatives was made by Carlisle, seconded by Davis. The vote was unanimous. MMWEC voting representatives were also reviewed. Motion made by Carlisle to make Rivers the primary, followed by Ahlin, Carlisle and Davis. The vote was unanimous.

General comments: Ahlin asked if Seabrook was back to full power and Rivers stated he believed it was. Davis asked if there had been any discussion on the employee volunteer project. Rivers said there had been no discussion at this point.

The Minutes of January 20, 2016 were approved as written. Motion was made by Carlisle, seconded by Davis. The vote was unanimous.

Items for future agenda were Inventory, Terms and Conditions; the next meeting was scheduled for March 30<sup>th</sup> at 6:30 pm and April 27<sup>th</sup> at 6:30pm with the intention of having Goulet, Salvidio at the April meeting.

Carlisle made a Motion to adjourn at 7:45 pm, seconded by Davis. Vote was unanimous. No Executive Session held.