

Ashburnham Municipal Light Board

Wednesday, November 8, 2017
24 Williams Road, Conference Room
Ashburnham, MA 01430

Meeting Minutes

Commissioners: Rick Ahlin, Chairman
Mark Carlisle, Vice Chairman
Sarah Davis, Clerk

AMLP General Manager: Kevin Sullivan

Other Attendees: Brooke Czasnowski

Ahlin called the meeting to order at 6:02 pm with a roll call vote. Davis present, Carlisle present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Sullivan noted he would like to add to the agenda a vote to donate the bucket truck that is in St. Thomas to the Water and Power Authority (WAPA) in the United States Virgin Islands (USVI).

Carlisle made a motion to approve the agenda with the addition. Davis seconded.

General Manager Items:

Line Clearance Tree Trimming Specification #17-1: Sullivan discussed the bid process and mentioned that ads were placed in the Gardner News and the Central Registrar in October. Sullivan made calls to five tree contractors to inform them of the bid posting. Sullivan received bids from three contractors, Northern Tree, Asplundh Tree and Davey Tree.

Bids were opened on 10/30. Northern Tree's bid was considered non-responsive with a performance bond of only \$3,470. Based upon analysis between the bidders which includes: experience modifier rate, references and total amount bid for Year One, Sullivan recommends the Line Clearance Tree Trimming Specification #17-1, bid award in the amount of \$179,596 for Fiscal Year 2018 be awarded to Davey Tree.

Vote to award Line Clearance Tree Trimming Specification #17-1 to Davey Tree. Carlisle made the motion, Davis seconded. All in favor Carlisle aye, Ahlin aye, Davis aye.

Donation of Bucket Truck to WAPA: Sullivan discussed that in addition to our mutual aid efforts in the United States Virgin Islands there is another unique opportunity that the AMLP has been presented with to share its resources. Truck #65, that is currently in St. Thomas, has been replaced with a new bucket truck that has been on order. Sullivan would like to take this opportunity to continue paying it forward and donate truck # 65 to WAPA in the USVI. Sullivan mentioned that the AMLP was originally going to trade in truck #65. Now, instead of sending crews back to Florida to drive the truck back, we would leave the truck in the USVI to be used by WAPA to continue restoration efforts and for future needs. There has been discussion with Collette Munroe, Special Advisor to the Governor, to coordinate this donation.

Board vote to donate bucket truck # 65 to WAPA in the US Virgin Islands. Carlisle made the motion. Davis seconded. All in favor Davis aye, Carlisle aye, Ahlin aye.

Carlisle made a motion to adjourn at 6:40 pm. Davis seconded. Davis aye, Ahlin Aye, Carlisle aye.



Sarah Davis, Clerk