

Ashburnham Municipal Light Board

Wednesday, December 16, 2020

Virtual Board Meeting

Meeting Minutes

Commissioners: Mark Carlisle, Chairman
Richard Ahlin, Vice Chairman (not in attendance)
Stephen Hogan, Secretary

AMLP General Manager: Kevin Sullivan

Other Attendees: Brooke Czasnowski, Jeffrey Schrecke

Carlisle called the meeting to order at 9:04 am with a roll call vote. Carlisle present, Hogan present.

Carlisle announced all Board meetings are subject to audio and video recording.

Carlisle stated that he would like to add a line item to the agenda to discuss the Town of Ashburnham's sidewalk upgrade project. Hogan made a motion to accept the agenda with the additional line item to discuss the Town's sidewalk upgrade project. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

Hogan made a motion to approve the November 16, 2020 open session meeting minutes. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

General Manager Items:

2021 Operating and Capital Budget Presentation: Sullivan presented the 2021 Proposed Operating and Capital Budget that was included in the Board packet. Sullivan mentioned that many of the 2020 Capital Projects were put on hold due to the COVID-19 pandemic. After discussion it was decided to allocate an additional \$26k to the proposed Operating Budget of \$4,976,424. Hogan made a motion to accept the 2021 Operating Budget for the new amount of \$5,002,424. Carlisle seconded. All in favor. Hogan aye, Carlisle aye. Hogan made a motion to approve the 2021 Capital Budget of \$868,574. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

Utility Body and Aerial Device Award: Sullivan stated that two bids were received for the utility body and aerial lift; each vendor bid through Marcotte Ford. Sullivan recommends that the bid go to Altec (low bidder). Hogan made a motion to accept Altec's bid for \$122,640.25. Carlisle seconded. All in favor. Hogan aye, Carlisle aye.

Town of Ashburnham Sidewalk Upgrade Project: Carlisle stated that the Town has received a grant to upgrade the sidewalks in the area of Lawrence St and Cushing St and would like to get an understanding on what would be required to install

streetlights and to plan for future underground utilities. Sullivan will research associated costs of installing conduit and 22 streetlights.

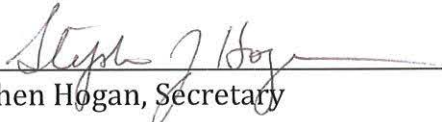
The next meeting for the Board was scheduled for January 20, 2021 at 11:00 am (virtual meeting).

Carlisle made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Hogan seconded. Vote was taken at 11:04 am. All in favor. Hogan aye, Carlisle aye.

Carlisle made a motion to exit executive session and return to open session to adjourn. Hogan seconded. Vote was taken at 11:15 am. All in favor. Hogan aye, Carlisle aye.



Stephen Hogan, Secretary