

Ashburnham Municipal Light Board

Monday, July 18, 2022
24 Williams Rd
Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Stephen Hogan, Vice Chairman
Candace Wright, Secretary
AMLP General Manager: Kevin Sullivan
Other Attendees: Brooke Czasnowski, Jeffrey Schrecke

Ahlin called the meeting to order at 9:05 am with a roll call. Hogan present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Hogan made a motion to accept the agenda as written. Wright seconded. All in favor. Wright aye, Hogan aye, Ahlin aye.

Hogan made a motion to approve the May 18, 2022, and the May 27, 2022, open session meeting minutes. Wright seconded. All in favor. Ahlin aye, Hogan aye, Wright aye.

Citizen Speak: No citizen comments.

General Manager Items:

Aerial Cable System Update: Sullivan informed the Board that everything is moving along with project. All poles and load breaks have been installed, almost 80% of the wire is installed, and sections of new wire have been energized. The project should be completed by late August except for pole removal.

Building Renovation Update: Sullivan provided an update to the Building Renovation project. Building demolition has been completed, customer entry and adjacent window has been closed, interior walls are erected, plumbing and electrical rough have been completed, steel beam has been installed. Next steps include foam insulation and sheetrock. Project is expected to be completed by the end of September.

2nd QTR Reliability Report: Sullivan presented the 2022 Q2 reports.

Q2 2022

Customer Average Interruption Duration Index (CAIDI)	61.204 minutes
System Average Interruption Duration Index (SAIDI)	30.187 minutes
System Average Interruption Frequency Index (SAIFI)	0.493 frequency

General Manager Goals and Objectives: Sullivan discussed his 2022 Goals and Objectives.

Perform Multi-year Building Renovation – Office Renovation - 35% complete. Office personnel working out of temporary office. Demolition complete. Walls are studded. Exterior door and window closed. Steel beam in place. Project on schedule.

Review Grid Participation Fees for ‘Over-Generation’ – 50% Complete. Under review/Cost of Service Study in process.

Review and Update ‘Standby’ Fees for Customers – 50% Complete. Under review/Cost of Service Study in process.

Complete W2/W4 Circuit – 65% complete. Poles and anchors in place. Wire pull complete. Transfers in process. Project on schedule.

Mid-Year Capital Review: Sullivan discussed the 2022 Capital Budget Mid-Year Review. The capital plan items discussed were Circuit Tie Project, Holt Rd, Chapel St, Dunn Rd/Sherbert Rd Extension, System Isolation Project, Cushing – Sawyer Hopkins, Dump/Plow & Bucket, and Office Renovation.

Purchased Power Cost Adjustment: To offset the increase in power supply costs the AMLP will be increasing the Purchased Power Cost Adjustment from \$0.03/kWh to \$0.08/kWh beginning August 1st, 2022. A letter has been drafted and will be distributed as an insert in the July bills.

Landis+Gyr PLX System: Sullivan stated that Landis+Gyr contacted the AMLP and has plans to phase out the PLX system in 2029. When the AMLP went live with PLX in 2018 Sullivan received a surety to have the PLX system supported for 20 years. Management is working with Landis+Gyr for terms that will accommodate the AMLP's situation.

Celebrate Ashburnham: The Celebrate Ashburnham committee has asked the AMLP for a donation to support the town-wide event on September 24, 2022. Sullivan recommended contributing to the event with a \$1500 donation. In addition, the AMLP would like to set up a booth, participate in the touch-a-truck event, and will hang the banners. Hogan made a motion to support Celebrate Ashburnham by donating \$1500, setting up a booth, participating in the touch-a-truck event, and hanging the banners. Wright seconded. All in favor. Hogan aye, Wright aye, Ahlin aye.

The next meeting for the Board was scheduled for August 22, 2022, at 1:00 pm.

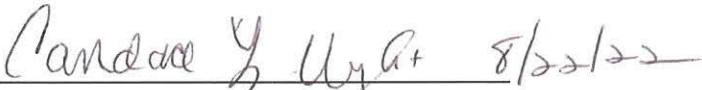
Hogan made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

3. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

10. To discuss trade secrets or confidential, competitively sensitive, or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier.

Wright seconded. Vote was taken at 10:10 am. All in favor. Ahlin aye, Hogan aye, Wright aye.

Hogan made a motion to exit executive session and return to open session only to adjourn the meeting at 10:32 am. Wright seconded. All in favor. Ahlin aye, Hogan aye, Wright aye.


Candace Wright, Secretary