

# Ashburnham Municipal Light Board

Tuesday, October 25, 2022

Ashburnham Municipal Light Plant  
24 Williams Rd, Ashburnham, MA 01430

## Meeting Minutes

Commissioners: Richard Ahlin, Chairman  
Mark Carlisle, Vice Chairman  
Candace Wright, Secretary

AMLP General Manager: Kevin Sullivan

Other Attendees: Brooke Czasnowski

Ahlin called the meeting to order at 9:03 am with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Carlisle made a motion to accept the agenda as written. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to approve the September 29, 2022, open session meeting minutes. Carlisle seconded. Wright aye, Carlisle aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

*Q3 Reliability Report:* Sullivan presented the 2022 Q3 reports.

Q3 2022

|  |                  |
|--|------------------|
| Customer Average Interruption Duration Index (CAIDI) | 84.391 minutes   |
| System Average Interruption Duration Index (SAIDI)   | 7.159 minutes    |
| System Average Interruption Frequency Index (SAIFI)  | 0.0848 frequency |

*Q3 General Manager Goals and Objectives:* Sullivan discussed his 2022 Goals and Objectives.

**Perform Multi-year Building Renovation** – Office Renovation - 100% complete.

**Review Grid Participation Fees for 'Over-Generation'** – 100% Complete. Presentation to solar owners next month.

**Review and Update 'Standby' Fees for Customers** – 100% Complete. Presentation to solar owners next month.

**Complete W2/W4 Circuit** – 95% complete. Waiting on pole removal and concrete work on Main St for completion.

*Tree Trimming Status Update:* Sullivan stated that Dillon Tree began in April 2022. They have a two-year contract for approximately \$530,000. Dillon Tree will finish this year as close to \$265,000 (half contract amount) and will start again in 2023 to complete the remainder of the contract.

*Cost of Service Study Discussion:* Sullivan presented the updated Cost of Service Study draft dated 10/18/22. The revised draft updates the customer charge amount in the 2-step increase and 3-step increase and factors in 8% inflation. There was a discussion on unbundling the rates and the impact of a 1-step increase in customer charge versus a 2-step increase. All agreed on a 1-step increase in customer charge.

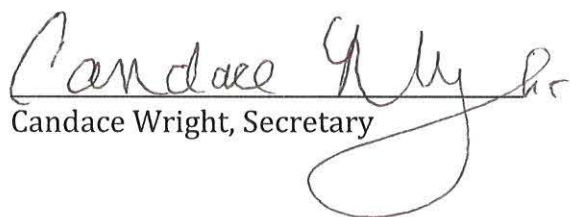
Carlisle made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

10. To discuss trade secrets or confidential, competitively sensitive, or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier.

Wright seconded. Vote was taken at 10:53 am. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Carlisle made a motion to exit executive session and return to open session only to adjourn the meeting at 11:18 am. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

The next meeting for the Board was previously scheduled at the September 29<sup>th</sup> meeting for November 30, 2022, at 9:00 am.

  
Candace Wright, Secretary

11/30/22