

Ashburnham Municipal Light Board

Tuesday, February 14, 2023

Ashburnham Municipal Light Plant

24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman

Mark Carlisle, Vice Chairman

Candace Wright, Secretary

AMLP Acting General Manager: Brooke Czasnowski

Other Attendees: Jeffrey Schrecke

Ahlin called the meeting to order at 9:03 am with a roll call. Carlisle present, Ahlin present, Wright present.

Ahlin announced all Board meetings are subject to audio and video recording.

Wright made a motion to accept the agenda as written. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the January 18, 2023, open session meeting minutes. Carlisle seconded. Carlisle aye, Wright aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

MMWEC Voting Representative (vote required):

- (1) Carlisle made a motion that the (city) (town) of Ashburnham, pursuant to Article III, Section 6 of the Massachusetts Municipal Wholesale Electric Company (MMWEC) By-Laws, as revised and amended, and Section 3(b) of Chapter 775 of the Acts of 1975 hereby designates Brooke Czasnowski, (its manager of municipal lighting) (a member of the municipal light board), as its Voting Representative, to vote and execute written instruments on its behalf relative to adoption, amendment, or repeal of MMWEC By-Laws, the election of President and Directors of the Corporation, and other action by the Member cities and towns of MMWEC; and
- (2) that Richard Ahlin (its manager of municipal lighting) (a member of the municipal light board) is hereby designated as an Alternate Voting Representative who shall, in the absence of the Voting Representative, have all the powers conferred upon the Voting Representative

Wright seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Cost of Service Study: Czasnowski presented the list of items to research as the AMLP continues to discuss the results of the cost of service study.

Business & Finance Manager Position: Czasnowski reviewed the revised job description and job posting for the Business & Finance Manager position. The job will be posted in February.

Storm Recap: Czasnowski provided the Board with a recap of the January 2023 storm.

New Business: Carlisle asked for an update on tree trimming, video surveillance, and Verizon double poles and discussed the possibility of adding streetlights in the center of town.

- 1.) Tree Trimming: Czasnowski stated that the contactor is planning to start the second week of March. If there is snow the start date will be pushed back.
- 2.) Video Surveillance: Czasnowski stated that she will be looking into options for video surveillance at the substation and battery and will report back to the Board.
- 3.) Verizon Double Poles: Czasnowski stated that the AMLP is entering all double pole information in NJUNS and Verizon and Comcast have been working to complete all the transfers. Schrecke stated there are 11 double poles to pull.
- 4.) Streetlight Project – There was discussion about the possibility of extending the decorative streetlights in the center of town.

The next meeting for the Board was scheduled for March 21, 2023, at 9:00 am at the Ashburnham Municipal Light Plant.

Ahlin stated that the Ashburnham Municipal Light Board shall go into Executive Session to discuss issues affecting the Light Plant pursuant to the points listed below and upon completion will return to open session to adjourn the meeting.

Carlisle made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L. Chapter 21(a)(2).

- 2.) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Wright seconded. Vote was taken at 10:01 am. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to adjourn the meeting. Carlisle seconded. Vote was taken at 11:03 am. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Candace Wright 3/21/23
Candace Wright, Secretary